

## Risk Assessment: Hazelbeck Swimming Pool

Date: 01/12/2021 Next review 01/12/2022

Assessors: Jenny Stephenson & Wendy Robinson

Hazard	Possible Outcome	Likelihood Rating	Severity Rating	Risk (LxS)	Actions for Mitigation	Due	Who
1) Slipping, tripping, falls	Cuts, bruises, broken bones, spinal injury, head injury	2	3	6	One BC L2 qualified coach present to be vigilant and delegate 2 observers. Safety discussion at the beginning of each session by lead coach and regular reminders as needed. Parents to also give reminders during junior sessions. Discussions held around water on the floor in changing rooms and risks here. First Aid kit to be available.	Sessional	Coaches First Aiders
2) Moving gear from storage to pool	Cuts, bruises, broken bones, spinal injury, muscle strain	2	3	6	Club members instructed in correct carrying of equipment, equipment moved in pairs/teams as needed First Aid kit to be available.	Sessional	Coaches First Aiders
3) Steel rails and steps around pool.	Head injuries from fall or activities (rolling kayaks). Risk of entrapment, cuts, bruises, broken bones, spinal injuries	2	5	10	Coaches and participants made aware of spacing in pool, pool rails and correct entry and exit to pool. Watchers vigilant with alarm raising. First Aid kit to be available.	Sessional	Coaches First Aiders
4) Injury from kayak Capsize	Head injuries from collision with hard surfaces (edge of pool, steel rail).	2	3	6	Ensure all participants are briefed on correct entry / exit from kayak. Participants to wear goggles to increase vision underwater when practicing using rails. Practice with coaching support. First Aid kit to be available.	Sessional	Coaches First Aiders
5) Entrapment in upturned kayak	Drowning, broken ankle	1	5	5	Participants briefed on correct escape method Observers vigilant with raising alarm - all attendees to be briefed on location of drown alarms.	Sessional	Coaches
6) Injury from paddles	Cuts, bruising	3	2	6	Participants instructed on correct use of paddles. Equipment checked for sharp edges. First Aid kit to be available.	Sessional	Coaches First aiders
7) Hot Water, Warm room temperature	Dehydration, Fainting, heat seizure	3	2	6	Participants watched for effects of heat. Advice for paddlers/spectators on website. Participants and parents advised to bring drinking water and observed advised to wear removable clothing.	Sessional	Coaches Parents Participants
8) Water	Drowning, trauma	1	5	5	New participants must demonstrate the ability to swim 2 lengths of the pool unassisted.	New participants	Coaches Parents

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					All attendees to be aware of locations of drowning alarms.	Sessional	
9) Lines on kayaks	Entrapment	2	4	8	Lines and nets to be removed from kayaks or spaces closed to not allow hands through.	Every new boat	JS/PF
10) Enclosed space and covid risk	Covid infection	3	3	9	Observers advised to bring masks to wear Keep door from pool to changing area open. Do not attend sessions if symptomatic.	Sessional	Coaches Parents Participants

Only pool boats to be used. All equipment must be washed before use. Pool must be checked before start and at the finish of the session. At the end of the session changing rooms and pool area checked by delegated person, all to be left as we found it. Any lost property taken back to the club.

**Regular actions from Lead Coach for mitigation:**

- First Aid Kit available (from club or school)
- Emergency contact list access
- Access to onsite out of hours contact - **07521968360**
- Sessional safety briefings to be given on slips, trips and falls, steel rails, use of equipment.

**Follow up actions as needed:**

- Injured party to access appropriate medical attention ASAP.
- Accident form to be completed by individual, coach or parent and filed with one copy to the school and one copy to Chairman.
- Risk assessment to be reviewed and updated as appropriate post-incident.

**RISK ASSESSMENT FORM**

**Part A**

<b>School</b>		Beckfoot & Hazelbeck Schools	
<b>Assessor/ Person(s) assisting with the assessment</b>	Suzanne Wahed	<b>DATE</b>	11/10/2021
<b>TASK / ACTIVITY</b> (Include duration and frequency of task activity)	<b>Swimming Pool</b>		

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Likelihood of Occurrence	Severity of Outcome				
	1 Negligible	2 Slight	3 Moderate	4 Severe	5 Very Severe
1 Very Unlikely	LOW (1)	LOW (2)	LOW (3)	LOW (4)	LOW (5)
2 Unlikely	LOW (2)	LOW (4)	LOW (6)	MEDIUM (8)	MEDIUM (10)
3 Possible	LOW (3)	LOW (6)	MEDIUM (9)	HIGH (12)	HIGH (15)
4 Probable	LOW (4)	MEDIUM (8)	HIGH (12)	HIGH (16)	HIGH (20)
5 Very Likely	LOW (5)	MEDIUM (10)	HIGH (15)	HIGH (20)	HIGH (25)

  

Persons / groups at risk			
<b>A</b>	Employees	<b>E</b>	General Public / Pupils
<b>B</b>	New Employees	<b>F</b>	Visitors
<b>C</b>	Contractors / Sub-Contractors	<b>G</b>	Volunteers
<b>D</b>	Young person / Work experience	<b>H</b>	Clients / Service users

**Likelihood of occurrence X Severity of outcome = Risk Rating**

**Example:**

**Likelihood (possible 3) X Severity (Moderate 3) = Risk Rating (Medium 9)**

## Part B

What are the hazards and What could happen	Affected persons groups	What are the existing control measures	Risk rating <small>(refer to chart)</small>	Further action required to eliminate or reduce the risk <small>(who by and Date)</small>	Residual risk rating <small>(refer to chart)</small>
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<p>Risk of falling into water and drowning.</p> <p>Risk of drowning when in water.</p>		<ul style="list-style-type: none"> <li>○ Provision of the following notices – 1.2 metres minimum depth/Danger – Deep Water</li> <li>○ Provision of pool alarm and notice.</li> <li>○ Use of floats and armbands.</li> <li>○ Provision of rescue poles</li> <li>○ Staff trained in emergency/evacuation procedures</li> <li>○ All pool users to follow the rules of the pool</li> <li>○ 6 alarm buttons on walls – 2 on each side of pool</li> <li>○ Telephone on poolside and telephone in outer pool area</li> <li>○ Life belt on pool side</li> <li>○ STAS trained adult present in all sessions.</li> <li>○ List of STAS trained adults displayed in outer pool area.</li> <li>○ High staff/pupil ratio</li> <li>○ One adult on the poolside at all times with overall responsibility for ‘spotting’ pupils – to ensure the well-being of pupils</li> </ul>			
<p>Risk of pupil entering pool area unattended</p>		<ul style="list-style-type: none"> <li>○ Mag-locks fitted to double doors and side door into the pool, only opened by staff swipe cards. Staff to check that door closes behind them securely.</li> <li>○ Poolside changing rooms to be locked when nobody poolside – no entry to poolside from changing rooms</li> </ul>			
<p>Risk of pupil losing control of wheelchair on the poolside.</p>		<ul style="list-style-type: none"> <li>○ Pupils moved manually by staff/volunteers.</li> <li>○ Pupils hoisted from changing area to the water as needed.</li> </ul>			

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<p>Injury in the changing area</p>		<ul style="list-style-type: none"> <li>○ Appropriate ratio of adult: student relevant to need.</li> <li>○ Staff trained in manual handling protocols.</li> <li>○ Pupils with known medical conditions and emergency procedures known to staff</li> <li>○ See Manual Handling forms, pupil risk assessments, care plans, emergency procedures, behaviour support plans.</li> </ul>			
<p>Cross-infection from blood, vomit, faeces etc</p>		<ul style="list-style-type: none"> <li>○ Gloves, aprons, cleaning materials etc. provided.</li> <li>○ Staff trained in school hygiene procedures.</li> <li>○ Swim nappies worn by pupils who are not yet toilet trained.</li> <li>○ Amey staff to be informed immediately if faeces in pool.</li> </ul>			

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Pool users gaining access to pool plant room/chemicals from poolside		<ul style="list-style-type: none"> <li>○ Door to plant room kept locked. Notice on door – Plant Room Do Not Enter</li> </ul>			
Chemical levels in water causing infection/ illness		<ul style="list-style-type: none"> <li>○ Automatic dosing and regular manual water testing by Amey staff (4 times daily).</li> <li>○ Results of daily test recorded in the site pool log book by the trained person taking the test.</li> <li>○ Pool vacuumed weekly.</li> <li>○ Any problems reported immediately.</li> <li>○ EHO carries out random water sampling.</li> </ul>			
Risk of slipping on entering pool		<ul style="list-style-type: none"> <li>○ Safe entry procedure demonstrated to all pupils.</li> </ul>			
Risk of slipping on steps		<ul style="list-style-type: none"> <li>○ Staff to walk beside students who need physical support and offer verbal reminders to those using them independently</li> </ul>			

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